

TEACHER INFORMATION

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# EPIC DAY

Exploring Possible Industries & Careers

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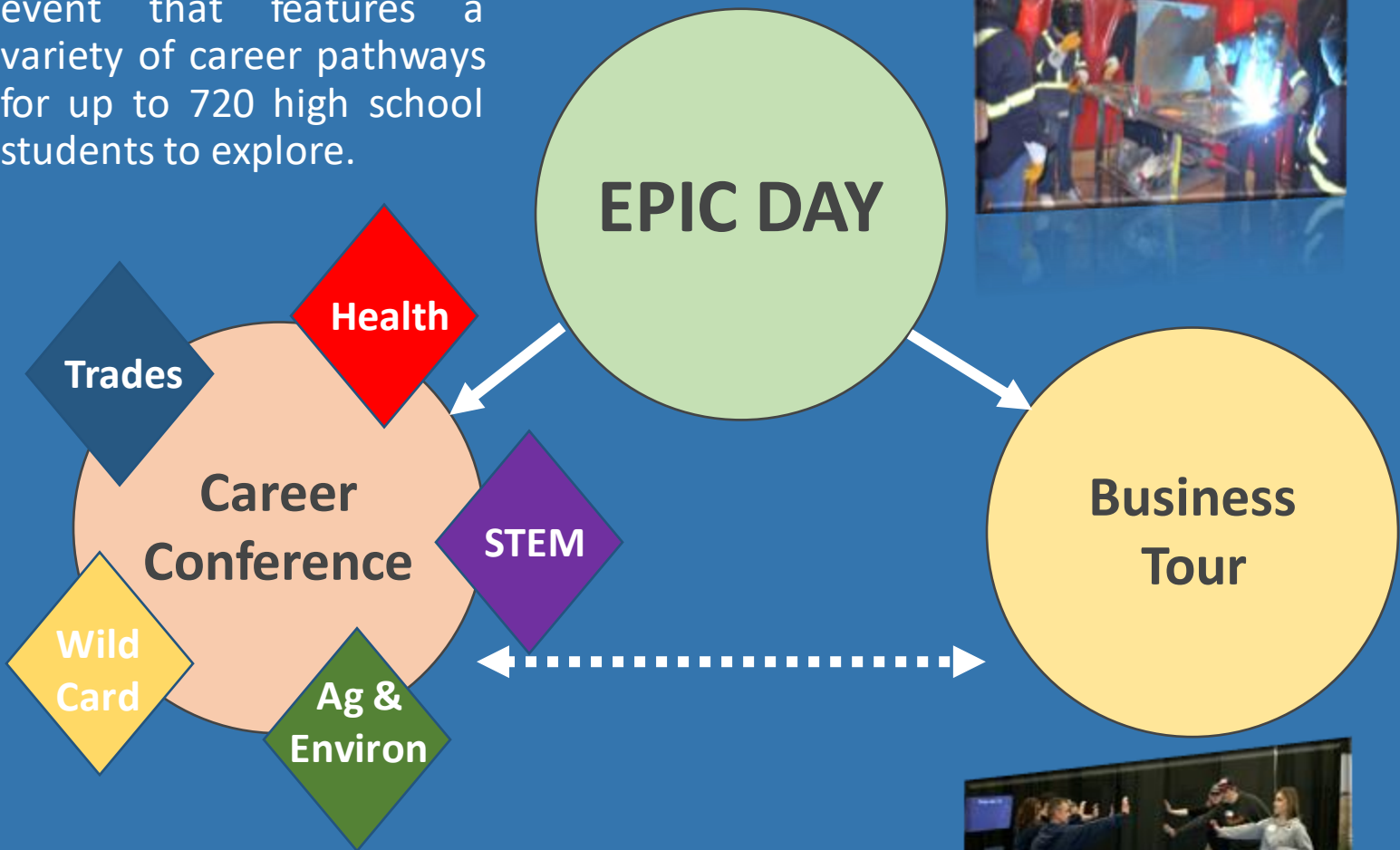
2024



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# WHAT IS EPIC DAY?

**EPIC DAY** is a large-scale, 2-part, career exploration event that features a variety of career pathways for up to 720 high school students to explore.



## EVENT DETAILS

**Date:** Wednesday, April 17, 2024

**Time:** 9:00am-2:30pm

**Where:** Lethbridge and area

**Target:** Southern AB students, primarily those in Grades 9-10, who are in full exploration mode



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# EPIC DAY Details



## EPIC DAY Career Conference

Students participate in the EPIC DAY Career Conference, a hands-on event at Agri-Food Hub & Trade Centre (aka Exhibition Park), either during the morning (9:00-11:30am) or afternoon (12:00-2:30pm). In cohort groups of 6, during 20 minute interactive sessions, students will be introduced to 5 very different occupations, learning more about at least one occupation in Environment & Agriculture, Health, STEM, and Trades.

## EPIC DAY Business Tour

During the other half of the day, students participate in the EPIC DAY Business Tour, where your school groups will visit a local business and see numerous occupations in action. At the end of the tour, students will have a much better understanding of how various occupations work together so that business operates effectively! Driving distance will be factored in when scheduling a tour for your school.



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# EPIC DAY Details

While all interested high school students are encouraged to register, EPIC DAY continues to be promoted to students in Grades 9 and 10, who are more likely to be in exploratory mode regarding careers and their future.

Based on feedback from exhibitors AND students, schools will be limited to a maximum of 2 cohorts in an Exploration Zone. This ensures exhibitors will see a wide variety of students from across the region. Supervision remains the same – **schools need 1 supervisor per Exploration Zone.**

## EPIC DAY Support Documents

Career Transitions has created 2 documents to help teachers and students get the most of their EPIC DAY experience. These guides complement each other and include activities (worksheets) and discussion points that can prepare students to get the most out of EPIC DAY and to reflect after the event.

[EPIC DAY Teacher Guide](#)

[EPIC DAY Student Guide](#)



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# EPIC DAY Meeting Details

Due to the complex logistics involved in successfully coordinating an event of this magnitude, we've scheduled 30-minute, virtual meetings to address the following **two** topics. Our goal is to proactively and efficiently communicate event details and ensure that the day goes smoothly for everyone.

## Informational meetings - January 8 or 9, 2024

- ✓ Review the target audience
- ✓ Outline the day
- ✓ Review requesting process (including deadlines and timelines)
- ✓ Answer any questions about the event

Sessions are available January 8 at 11:30 and 3:30, or January 9 at 8:00 and 12:00.

We recommend that each school have at least one person attend this meeting. [Link to all meetings is HERE.](#)



## Mandatory supervisor meetings - April 11 or 12, 2024

- ✓ Ensure all supervisors understand the key role they play for the students to get maximum benefit from the day.

Every supervisor attending EPIC DAY is required to attend one of these sessions. [Supervisors can register HERE](#) (pick your time). All supervisors need to register by April 8.

Prior to these meetings, each supervisor will be asked to complete a quick, interactive quiz which will get them thinking about the important role they play at this event! Emails with the link to the quiz will be sent directly to all supervisors registered to attend EPIC DAY prior to these meetings.

*"Almost every student we had was willing to try our activity, whether or not they seemed to have any interest down the line. You could see the supervisors had a role in this! Thanks to those supervisors!" Exhibitor*



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# REGISTRATION PROCESS

Schools may register a maximum of 3 cohort groups. There is a waitlist option, if you would like more. Requests for cohorts and waitlist will be done through the link on the last page of this package.

Once all the interested schools have submitted their requests, a registration form will be sent to each school, outlining the number of groups registered to attend the event. Student names and emails, along with parent names and emails will be requested.



The request link will open January 10, 2024, and close on February 28, 2024. Waitlist requests are part of the same link. A school-specific registration form will be sent to schools by March 6, 2024, requiring all contact information be submitted by March 20, 2024.

Through the request link, schools will be asked:

- # of cohort groups (up to 3, with option to add extras to the waitlist)
- If schools prefer to have multiple cohort groups in an Exploration Zone, or spread out through different Exploration Zones (see supervision requirements below)

## SUPERVISION

Supervisors are required in each Exploration Zone they have students in. There is a maximum of 2 cohorts per school per Exploration Zone with an accompanying supervisor. i.e. 2-3 cohorts spread over 2 zones = 2 supervisors; 3 cohorts spread over 3 zones = 3 supervisors.

Based on feedback from students AND exhibitors, the preference is for schools to be spread over different Exploration Zones.

Supervisors are NOT allowed to move from one Zone to another.

Supervisors can be teachers, administrators, parents and/or drivers. **ALL SUPERVISORS MUST ATTEND AN INFORMATIONAL MEETING ON APRIL 11 or 12.** See Meeting Details page for more information and registration information for this MANDATORY meeting.



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## EPIC DAY – Group 1

<b>9:00 am – 9:10 am</b>	Student check-in at EPIC DAY Career Conference (Agri-Food Hub & Trade Centre)
<b>9:10 am – 9:15 am</b>	Student orientation and instructions
<b>9:15 am – 11:15 am</b>	Interactive Sessions
<b>11:15 am – 11:30 am</b>	Students leave Agri-Food Hub & Trade Centre
<b>Lunch break – length dependent upon EPIC DAY Business Tour start time</b>	
<b>EPIC DAY Business Tour – location and length communicated directly to individual schools</b>	

## EPIC DAY – Group 2

<b>EPIC DAY Business Tour – location and length communicated directly to individual schools</b>	
<b>Lunch break – length dependent upon EPIC DAY Business Tour start time</b>	
<b>12:00 pm – 12:10 pm</b>	Student check-in at EPIC DAY Career Conference (Agri-Food Hub & Trade Centre)
<b>12:10 pm – 12:15 pm</b>	Student orientation and instructions
<b>12:15 pm – 2:15 pm</b>	Interactive Sessions
<b>2:15 pm – 2:30 pm</b>	Students leave Agri-Food Hub & Trade Centre



# DATES AND DEADLINES

- January 8 & 9**      **School EPIC DAY Information Meetings**  
- all schools attending EPIC DAY should attend one of the school information meeting times ([Meeting LINK](#))
- January 10**      **School Request Form opens**  
- request # of cohorts, including waitlist cohorts  
- cohorts paired in Zones or one per Zone
- February 28**      **School Request Form closes**  
- Career Transitions will determine cohorts available; schools will be assigned to EPIC DAY Group 1 or 2
- March 6**      **School-Specific Registration Form sent to schools** which will indicate:  
- number of cohorts assigned to your school  
- schedule of day for your school (Group 1 or 2), including business tour location  
- supervision required for your school
- March 20**      **School-Specific Registration Form due**  
- all student and parent names and emails due, split into cohort groups by your school
- April 11 & 12**      **Supervisor Meetings**  
- all supervisors attending EPIC DAY must attend one of the supervisor meeting times ([Register HERE](#))



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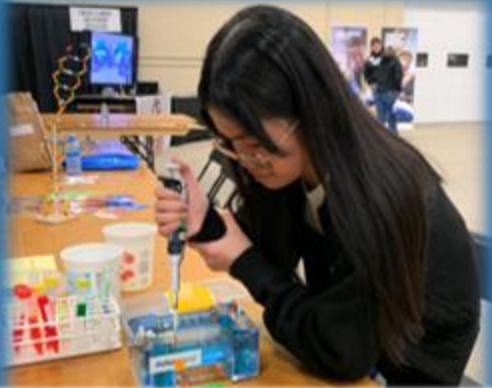
# A FINAL NOTE FROM STUDENTS...



"My biggest takeaway (from the Business Tour) would probably be how many different components go into running and operating a business. Especially how important teamwork and communication is in a work environment."



"Exploring various careers allowed me to learn about different industries, workplace environments, and career options."



"If you are unsure of next steps after high school, this career fair is beneficial to get an understanding of what is or isn't for you."



"We got to do things more than just sit and listen, so I had to step out of my comfort zone. I learned about lots of careers I didn't know existed, and I like how enthusiastic everyone was about their jobs."



"There are a lot of careers that I didn't know about and they are a lot more interesting than I thought."



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# READY TO PARTICIPATE?

Be sure to:

- Plan to attend the Information Meeting [HERE](#)
- Consider how many cohorts of 6 students you want to attend the event
- Consider how you want to organize your students in Exploration Zones
- Register to attend the Supervisor Meeting [HERE](#)

Be ready to request your spots [HERE](#) (opening **January 10**)



## CONTACT INFORMATION



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