

TEACHER INFORMATION

EPIC DAY

Exploring Possible Industries & Careers

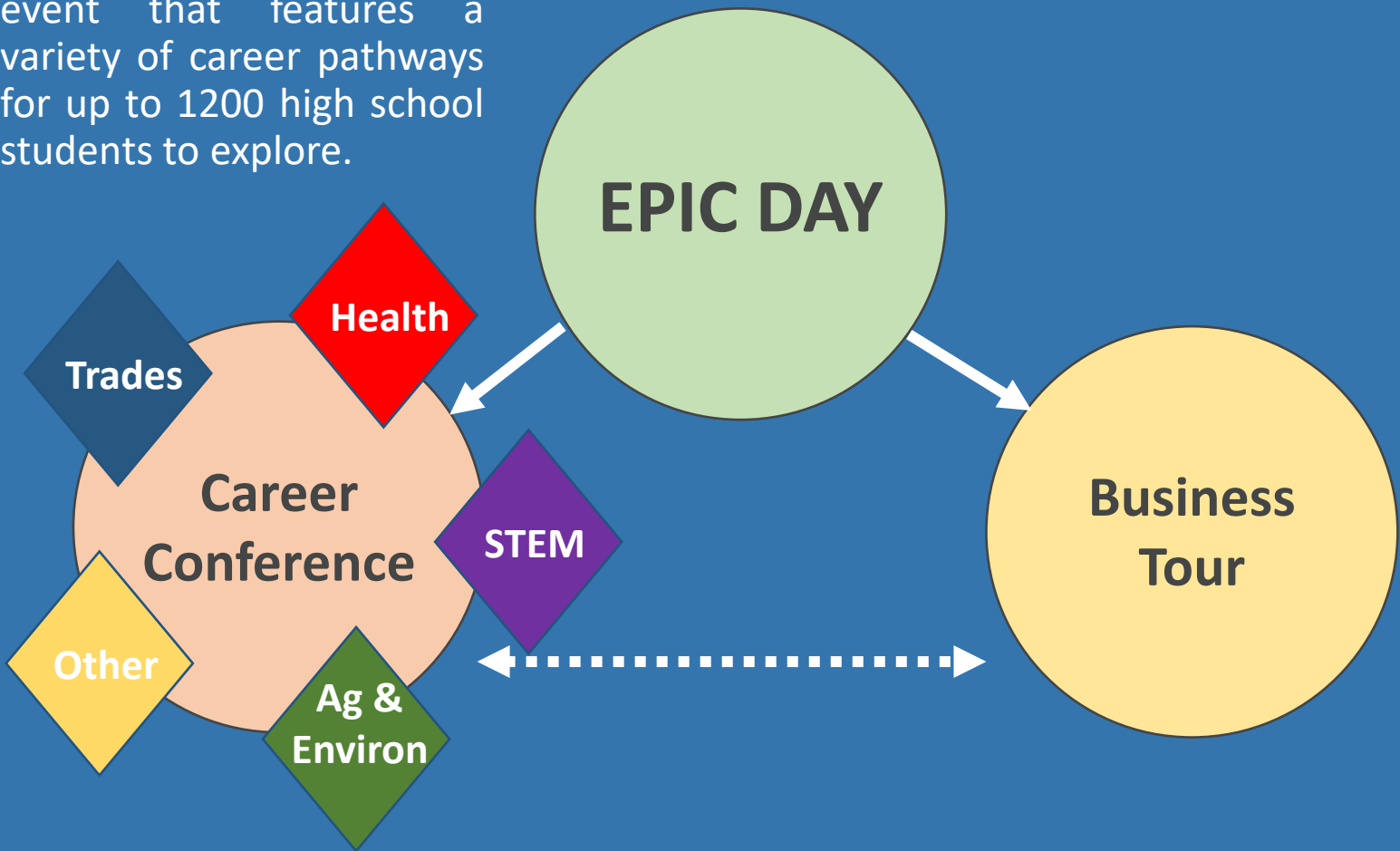
2023



CAREER
TRANSITIONS

WHAT IS EPIC DAY?

EPIC DAY is a large-scale, 2-part, career exploration event that features a variety of career pathways for up to 1200 high school students to explore.



EVENT DETAILS

Date: Wednesday, April 5, 2023

Time: 9:00am-2:30pm

Where: Lethbridge and area

Target: Southern AB students, primarily those in Grades 9-10, who are in full exploration mode



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TRANSITIONS

EPIC DAY Details

- Due to the success of and learnings from EPIC 2022, the entire event has been renamed – EPIC DAY! Not only will students once again explore 5 varied occupations at the EPIC DAY Career Conference, but they will also go on a local business tour during the EPIC DAY Business Tour.
- Students will participate in the EPIC DAY Career Conference, the hands-on event at Exhibition Park, either during the morning (9:00-11:30am) or afternoon (12:00-2:30pm). During the other half of the day, they will participate in the EPIC DAY Business Tour, where your school groups will visit a local business and see numerous occupations in action.
- While all interested high school students are encouraged to register, EPIC DAY continues to be promoted to students in Grades 9 and 10, who are more likely to be in exploratory mode regarding careers and their future.
- Based on feedback from exhibitors AND students, schools will be limited to a maximum of 2 cohorts in an Exploration Zone. This ensures exhibitors will see a wide variety of students from across the region. Supervision remains the same – schools need 1 supervisor per Exploration Zone.
- Due to the complex logistics involved in successfully coordinating an event of this magnitude, we've scheduled two 30-minute, **mandatory, virtual** meetings. Our goal is to proactively and efficiently communicate event details and ensure that the day goes smoothly for everyone.
 - January 12 & 13, 2023 – Mandatory informational meeting to review the target audience, outline the day (including the business tour portion), review requesting process (including deadlines and timelines) and to answer any questions about the event. Each school is required to attend one of these sessions. You can register your school **HERE** (pick your date and time). Schools need to register by January 9.
 - March 29, 2023 – Mandatory supervisor meeting to ensure all supervisors understand the key role they play for the students to get maximum benefit from the day. Every supervisor attending EPIC DAY is required to attend one of these sessions. Supervisors can register **HERE** (pick your time). All supervisors need to register by March 22.



CAREER
TRANSITIONS

SUPERVISION

Schools with multiple cohort groups attending can have a maximum of 2 cohorts in an Exploration Zone. There is still the option to have them spread over numerous Zones as well. Please note that schools must have a supervisor present within each Exploration Zone.

Based on feedback from students AND exhibitors, the preference is for schools to be broken up into different Exploration Zones.

Supervisors are NOT allowed to move from one Zone to another.

Supervisors can be teachers, administrators, parents and/or drivers. **ALL SUPERVISORS MUST ATTEND AN INFORMATIONAL MEETING ON MARCH 29.** See Details page for more information and registration information for this MANDATORY meeting.

REGISTRATION PROCESS

Schools will be sent a link allowing them to request up to 4 cohort groups of 6 students to attend the event. Schools interested in extra cohorts of 6 can request those through a waitlist process, using the same link.

Once all the interested schools have submitted their requests, a registration form will be sent to each school, outlining the number of groups registered to attend the event. Student names and emails, along with parent names and emails will be requested.

The request link will open January 16, 2023, and close on February 15, 2023. Waitlist requests are part of the same link. A school-specific registration form will be sent to schools by March 1, 2023, requiring all contact information be submitted by March 22, 2023.

Through the request link, schools will be asked:

- # of cohort groups (up to 4, with option to add extras to the waitlist)
- If schools prefer to have 2 cohort groups per Zone, or spread out over multiple Zones (see supervision requirements above)



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T R A N S I T I O N S

EPIC DAY – Group 1

9:00 am – 9:10 am	Student check-in at EPIC DAY Career Conference (Exhibition Park)
9:10 am – 9:15 am	Student orientation and instructions
9:15 am – 11:15 am	➤ Interactive Sessions – students visit exhibitor booths
	➤ Students participate in hands-on activities/ demonstrations
	➤ School cohort group of 6 students per booth
9:15 am – 11:15 am	➤ Students stay at booth for 20 minutes and then rotate to the next booth in their Exploration Zone
	➤ Up to 5 minutes to sanitize and reset activities between rotations of students visiting booths
11:15 am – 11:30 am	Students leave Exhibition Park
Lunch break – length dependent on EPIC DAY Business Tour start time	
EPIC DAY Business Tour – location and length communicated directly with individual schools	

EPIC DAY – Group 2

EPIC DAY Business Tour – location and length communicated directly with individual schools	
Lunch break – length dependent on EPIC DAY Business Tour end time	
12:00 pm – 12:10 pm	Student check-in at EPIC DAY Career Conference (Exhibition Park)
12:10 pm – 12:15 pm	Student orientation and instructions
12:15 pm – 2:15 pm	➤ Interactive Sessions – students visit exhibitor booths
	➤ Students participate in hands-on activities/ demonstrations
	➤ School cohort group of 6 students per booth
12:15 pm – 2:15 pm	➤ Students stay at booth for 20 minutes and then rotate to the next booth in their Exploration Zone
	➤ Up to 5 minutes to sanitize and reset activities between rotations of students visiting booths
2:15 pm – 2:30 pm	Students leave Exhibition Park



DATES AND DEADLINES

- January 12 & 13** **MANDATORY School EPIC DAY Information Meetings**
- all schools attending EPIC DAY must attend one of the school information meeting times (Register [HERE](#))
- January 16** **School Request Form opens**
- request # of cohorts, including waitlist cohorts
- cohorts paired in Zones or one per Zone
- February 15** **School Request Form closes**
- Career Transitions will determine cohorts available; schools will be assigned to EPIC DAY Group 1 or 2
- March 1** **School-Specific Registration Form sent to schools**
which will indicate:
- number of cohorts assigned to your school
- schedule of day for your school (Group 1 or 2), including business tour location
- supervision required for your school
- March 22** **School-Specific Registration Form due**
- all student and parent names and emails due, split into cohort groups by your school
- March 29** **MANDATORY Supervisor Meeting**
- all supervisors attending EPIC DAY must attend one of the supervisor meeting times (Register [HERE](#))



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TRANSITIONS

READY TO PARTICIPATE?

Be sure to:

- Register for the School Information Meeting [HERE](#)
- Consider how many cohorts of 6 students you want to attend the event
- Consider how you want to organize your students (2 per Zone or all in separate Exploration Zones)

Be ready to request your spots [HERE](#) (opening January 16)



CONTACT INFORMATION



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